

June 24, 2008

TO: ALL STATE AGENCIES, SCHOOL DISTRICTS, MUNICIPALITIES, VOLUNTEER
FIRE COMPANIES AND POLITICAL SUBDIVISIONS

FROM: SANDRA L. DAVID
STATE CONTRACT PROCUREMENT SUPERVISOR

SUBJECT: AWARD NOTICE - CONTRACT NO. 06-551-RH, JANITORIAL SERVICES-
FACILITIES - SET ASIDE

ADDENDUM # 10

The following information in this Addendum is clarification for Facilities Management utilizing Contract No. 06-551-RH Janitorial Services – Set a Sides **for Facilities Management Buildings** and are governed by the below guidelines:

SUPPLIES FURNISHED BY THE CONTRACTOR:

DELARF, the current Vendor is responsible for ordering and supplying and paying for the following portion of this Contract:

- A. Mobile barrels, maid caddies, 10-quart buckets, mop buckets with wringers;
- B. All cleaning products including but not limited to quaternary ammonium germicide, lime and scale remover, bowl cleaner, furniture polish, all purpose treated dust cloths, etc.;
- C. Plastic liners for waste receptacles (including office areas) and trash disposal containers, etc.;
- D. Carpet spotting kit.
- E. Any other supplies that is necessary to fulfill the contract requirements.

The following supplies are the responsibility of Facilities Management to pay for the Vendor purchased supplies.

- F. Hand towels, multi-fold and roll type, brown 28 lb. basic weight or better;
- G. Toilet tissue, roll type, jumbo rolls; Scott JRT, standard rolls count of 1000 sheets per roll, 1 ply 4-1/2 X 4-1/2 or better;
- H. Hand soap and dispenser (where needed), Sani-fresh (Gentle Lotion in Women's and Heavy Duty in Men's;
- I. Waxed bags for sanitary napkin disposal receptacles;

AWARD NOTICE - CONTRACT NO. 06-551-RH, JANITORIAL SERVICES-FACILITIES - SET
ASIDE ADDENDUM # 10 (Continued)

- J. Ozitape refills (changed every three months);
- K. Three ounce untreated paper cups;
- L. Towel dispenser and keys;
- M. Toilet tissue dispenser;
- N. Ozitape dispenser.

Note: Facilities Management is responsible for the paying of the supplies F-N, and does not accept delivery of the supplies.

1. The Vendor will control inventory and shall be responsible to work through FM Contact or Designee for the auditing of the same.
2. The Vendor shall, as part of the Contract, submit a listing of all products and supplies to be used during the term of this Contract to the named Contact, or Designee. FM also reserve the right to inspect products, equipment, etc. and request samples of products for testing purposes. They also have the right to reject any items.

06551AN10